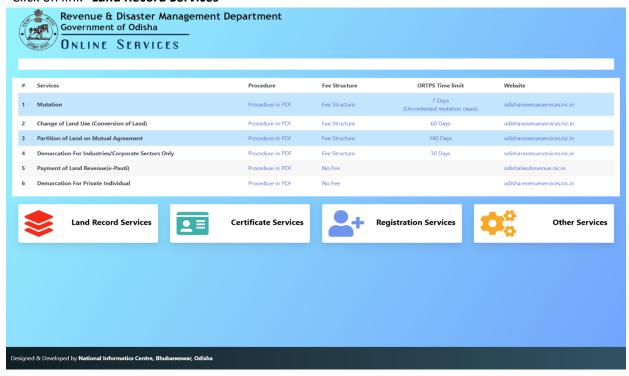
Procedure to apply for demarcation of land (for Private Individual)

1. Visit URL https://odisharevenueservices.nic.in



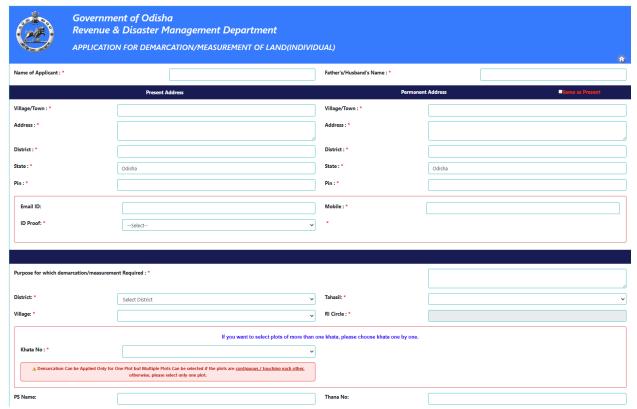
2. Click on link "Land Record Services"

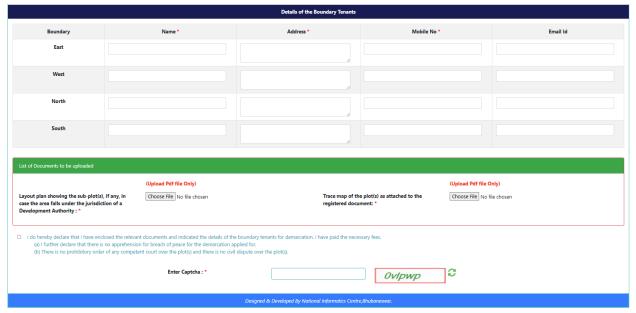


3. Click on link "odisharevenueservices.nic.in"



4. Click on the link "Apply for Demarcation (For Private Individual)"





5. Fill up the Applicant details like Name, Father's/Husband's Name, Address as shown in the screen. The applicant must provide valid PIN and correct mobile number. SMS will be sent in the mobile number provided by you.

Then provide the details about the land like Tahasil Name, Village Name, Khata No. and Plot No. required for demarcation.

Note that, you may apply for multiple plots only when the plots are contiguous (their boundaries are touching each other), otherwise please apply for one plot only.

- 6. Then upload the desired documents like Sketch Map of the plots and layout plan ,if applicable.
- 7. Then click on the Submit button.
- 8. You will get your Application Number which is very important for future correspondence with Tahasil.
- 9. Now, you should pay the requisite Fee by using either net banking, Debit Card/Credit Card, UPI.
- 10. Check the amount that you need to pay and Click on 'Make Payment". It will take you to Treasury Portal of Odisha. Now follow the instruction coming in your screen and make payment. Once payment is successfully made, you will get Acknowledgement-cum-Payment Receipt. Note that while making payment, if you do not get the receipt from the portal even after the amount is deducted from your account, then please check your

- payment status in the portal by quoting your Transaction Id. You may generate the receipt using Transaction Id.
- 11. Once payment is done, you will be asked to **Book the available slot** as per your convenience.
- 12. Now your application will be visible to respective Tahasildar for processing.